



IEMA Approved EMS Implementation course



Course Information

This three day IEMA Approved Environmental Management System [EMS] implementation course will give delegates the information and tools necessary to implement an EMS to the requirements of BS EN ISO 14001: 2004 within their own organisation. This informative and practical course is split into a series of presented sessions and group work and is based at ECUS' offices at Endcliffe Holt.

The course covers the following topics:

- Environmental impacts of business
- Introduction to EMS, including the benefits and costs of implementation
- Selecting an EMS task force
- Identifying and evaluating environmental aspects
- Managing environmental legislation
- Seeking management commitment and drafting a policy
- Measures for ensuring continuous improvement
- Controlling activities and operations
- Emergency planning
- Training and communication requirements
- Monitoring and measurement
- EMS internal auditing, document control and EMS records

This course is non-residential, however we have included details of four local hotels in the area, which we can help you book if you need assistance. The course includes all implementation course notes, a copy of our computer based EMS Management Tool software, refreshments and lunches throughout the duration of the course.

Course Registration

2006 Course Dates:

- 7th – 9th February 2006
- 4th – 6th April 2006
- 13th – 15th June 2006
- 3rd – 5th October 2006
- 5th – 7th December 2006

Course Prices:

- Non-residential: **£595 (Ex. VAT)**

Accommodation (please book direct or we can help):

- Westbourne House Hotel – Tel: 0114 266 0109
- Holiday Inn Sheffield – Tel: 0114 276 8822
- Marriott Sheffield – Tel: 0114 258 3811
- Ibis Sheffield – Tel: 0114 241 9600

Delegate Details (please fill in separate sheet(s) if booking more than two delegates):

Title	Delegate Name	Special dietary requirements	SUB-TOTAL (ex VAT)	TOTAL (inc VAT)
			TOTAL	
Address and postcode:			Tel:	
			Fax:	
E-mail:				
<input type="checkbox"/> I enclose a cheque for £ _____ including VAT (Cheques payable to ECUS Ltd.)				
<input type="checkbox"/> Please invoice me at the address above - my purchase order number is _____				

Terms and conditions:

- Where appropriate ECUS will invoice you or your organisation prior to the start of the course. Terms 30 days. Delegate certificates and copies of ECUS' EMS Management Tool will be sent out after successful completion of the course and once payment is received.
- ECUS reserves the right to retain 15% of course fees for any delegate places cancelled within two weeks of the course start date.

FAXBACK: 0114 222 5549